As a Milan Area Schools Employee you are required to be fingerprinted and the completed Livescan Request Form returned to Milan Area Schools BEFORE you report for your first day of work.

You can take the Livescan Fingerprint Request form to one of the following places:

Milan Police Department

35 Neckel Ct.

Milan, MI 48160

734-439-1551

Finger Print Fee $75.00 (Cash Only, Exact Change)

**Return Livescan Fingerprint Request and Fingerprint Card provided by the Milan Police Department to Milan Area Schools, Central Office**

Washtenaw Intermediate School District **HOURS:** Monday 8:30-10:30

1819 South Wagner Road Wednesday 1:00-4:00

Ann Arbor, MI 48106 Thursday 12:00-3:00

734-994-8100

Finger Print Fee $69.00 (Cash, Money Order, MasterCard/VISA/Discover) checks are not accepted.

**Return Livescan Fingerprint Request to Milan Area Schools, Central Office**